



CURRICULUM AND CREDIT FRAMEWORK

**For
Master of Social Work (MSW)**

As per NEP 2020

(To be Effective from June, 2026)



ORDINANCE AND REGULATIONS:

Ordinances and Regulations for the Degree of Master of Social Work (MSW) under NEP 2020 are as follows:

Ordinance:

Ord. – 1:

A candidate seeking admission to the Master of Social Work (MSW) programme must have passed a Bachelor's Degree in any discipline from a recognized university.

OR

Candidate must have passed any examination equivalent to Academic Level 5.5/6.0 recognized by the University.

Ord. – 2:

Candidates who have passed an equivalent examination from any other recognized university or examining body and are seeking admission to the Master of Social Work (MSW) programme shall be required to obtain an eligibility certificate from the University.

Ord. – 3:

Definitions of Keywords:

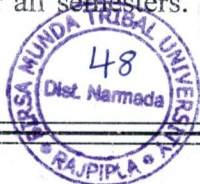
- 1. Academic Year:** An academic year shall be divided into two semesters. Each semester shall consist of at least 15 weeks, comprising a minimum of 90 working days.
- 2. Programme:** An educational programme leading to the award of a Postgraduate Diploma or the Degree of Master of Social Work (MSW).
- 3. Course:** A course, usually referred to as a 'paper' or 'subject', is a component of a programme. Each course shall define its learning objectives, learning activities, and expected learning outcomes. Courses may include lectures, outreach activities, practical's, case studies, group discussions, quizzes, project work, viva voce, seminars, assignments, block placement / internships, presentations, research projects, or a combination of these.



4. **Major (Core) Courses:** Major (Core) courses are compulsory courses constituting the primary disciplinary component of the Master of Social Work (MSW) programme. These courses provide essential knowledge, theoretical understanding, professional competencies, and fundamental skills required for social work practice. All students shall be required to successfully complete the prescribed Major (Core) courses.
5. **Major (Elective) Courses:** Major (Elective) courses are designed to provide in-depth knowledge and skills in a specific area of social work. Students are required to choose these courses based on their area of interest, such as Community Development, Medical and Psychiatric Social Work, Human Resource Management, or other related fields, as offered by the University. Students may also opt for multidisciplinary or interdisciplinary courses offered by other Schools/Departments of the University, subject to eligibility, availability of seats, and University regulations, in accordance with the principles of NEP-2020.
6. **Foundation Courses (FC):** Foundation courses are designed to provide basic and interdisciplinary knowledge essential for understanding the context of social work. These courses aim to develop a broad perspective by covering subjects such as sociology, psychology, economics, and human development, which support the professional learning and practice of social work. All students are required to complete the prescribed foundation courses as part of the MSW programme.
7. **Field Work Practicum (FWP):** Field work is an integral component of the Master of Social Work (MSW) programme. It provides students with practical exposure to real-life social work settings, enabling them to apply theoretical knowledge, develop professional skills, and gain field-based experience under the supervision of a faculty member or field instructor. Students shall be required to complete the prescribed number of field work hours as specified by the University.
8. **Bridge Course:** A Bridge Course is a preparatory course designed to provide foundational knowledge and essential skills to students who come from a different academic background. It helps them to bridge the gap between their previous education and the requirements of the current programme, ensuring that they are adequately prepared to understand and engage with the course content effectively.
9. **Rural Camp:** Rural Camp is an important experiential component of the MSW programme in which students stay in a rural community for a specified period to understand rural life, socio-economic conditions, and local systems. It involves

activities such as community surveys, awareness programmes, and participation in development initiatives. The rural camp helps students apply theoretical knowledge in practice and develop skills in community engagement, leadership, and problem-solving.

- 10. Orientation Visits:** Orientation visits shall be conducted at the initial stage of the programme to provide students with exposure to various social work settings and agencies.
- 11. Concurrent Field Work:** Students shall be required to undertake concurrent field work throughout the semester under the supervision of a faculty member or field supervisor, as prescribed by the University.
- 12. Research Dissertation:** Students pursuing a two-year Master's Degree programme are required to undertake a research dissertation under the guidance of a faculty member. The students shall be required to complete the research dissertation in the fourth semester.
- 13. Internship:** Students shall be required to undertake an internship during the fourth semester for a specified continuous period, aimed at gaining intensive field experience and developing professional competencies in their respective discipline.
- 14. Credit:** A credit is a measure of the number of hours of instruction or engagement required per week during a semester. One credit shall be equivalent to one hour of lecture or tutorial work per week. In the case of practical work, field work, community engagement, seminars, internships, studio activities, field practice, or projects, one credit shall be equivalent to two hours of engagement per week.
- 15. Letter Grade:** A letter grade is an index used to measure the performance of a student in a particular course. The grades shall be denoted by the letters O, A+, A, B+, B, C, P, F, and Ab, as prescribed by the University.
- 16. Credit Point:** Credit points shall be calculated as the product of the grade point obtained and the number of credits assigned to a course.
- 17. Semester Grade Point Average (SGPA):** SGPA is an index of the performance of a student in a semester. It shall be calculated as the ratio of the total credit points earned by the student in all the courses registered during the semester to the total number of credits taken by the student in that semester. The SGPA shall be expressed up to two decimal places.
- 18. Cumulative Grade Point Average (CGPA):** CGPA is an index of the cumulative performance of a student over all semesters. It shall be calculated as the ratio of the



total credit points earned by the student in all the courses across all semesters to the total number of credits of those courses. The CGPA shall be expressed up to two decimal places.

- 19. Academic Bank of Credits (ABC):** means a digital repository established by the Government of India for the purpose of credit accumulation, storage, transfer, and redemption in accordance with UGC regulations and NEP-2020.
- 20. Choice Based Credit System (CBCS):** CBCS means a learner-centric credit system that provides flexibility in the choice of courses and facilitates mobility, credit accumulation, and multidisciplinary learning in accordance with UGC and NEP-2020 guidelines.
- 21. Indian Knowledge System (IKS):** Refers to the rich and diverse body of knowledge, practices, values, and traditions developed in India and recognized under NEP-2020.
- 22. Lok Vidya:** Refers to the traditional knowledge, skills, and practices possessed by local communities and indigenous groups, recognized as a valuable source of learning under NEP-2020.

Ord. – 4: The Master of Social Work (MSW) Degree Programme shall be of two academic years' duration, consisting of four semesters. The programme shall ordinarily be completed within two years; however, a student shall be permitted to complete the programme within a maximum period of four years from the date of first admission in the first semester, in accordance with NEP 2020 guidelines. Students may be permitted multiple entry and exit options as per NEP 2020. A student exiting after completion of the first year may be awarded a Post Graduate Diploma, as prescribed by the University. Such students shall be allowed to re-enter the programme within the stipulated period and complete the degree requirements. The detailed structure of entry and exit shall be as per the guidelines issued by the University from time to time.

Ord. – 5: The Master of Social Work (MSW) two-year (four semesters) degree programme shall be a regular full-time programme. A student may pursue two full-time academic programmes in physical mode, provided that the class timings of the two programmes do not overlap. Both programmes must be completed within 7 years from the date of first admission to the first semester.

A student may also pursue two academic programmes simultaneously, one in full-time physical mode and the other in Open and Distance Learning (ODL) / Online mode; or may pursue up to two programmes through ODL/Online mode, in accordance with the guidelines



of NEP 2020 and the University. This provision shall be subject to the approval and regulations of the University and statutory bodies.

Ord. – 6: No candidate shall be permitted to appear in any Semester End Examination unless the Principal of the School of Social Work certifies that the candidate has satisfactorily attended the prescribed course of study.

Ord. – 7: Candidates intending to appear in any Semester End Examination of the Programme shall submit the prescribed application form to the University through the Principal of the School of Social Work within the time limit prescribed under the relevant Ordinances.

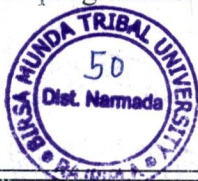
Ord. – 8: No candidate shall be permitted to reappear in any semester-end examination of a course in which the candidate has already been declared successful. The marks obtained in such courses shall be carried forward for the purpose of classification of the degree.

Ord. – 9: The medium of instruction for the Master of Social Work (MSW) programme shall be English and/or Gujarati, as prescribed by the University.

Ord. – 10: The Master of Social Work (MSW) programme shall be implemented as per the guidelines of NEP 2020, incorporating Continuous and Comprehensive Evaluation (CCE) as an integral component. A candidate shall be required to maintain a minimum of 75% attendance in order to be eligible to appear in the semester-end examination.

Ord. – 11: The objective of the National Education Policy (NEP) 2020 is to facilitate multiple entry and exit options in higher education, based on the number of credits earned by the student. Accordingly, the Master of Social Work (MSW) programme shall provide multiple entry and exit options, leading to the award of a Post Graduate Diploma, or Degree, as per the credits secured. The entry and exit options for students enrolled in the MSW programme shall be as prescribed by the University.

Ord. – 12: The Bridge Course shall be offered to students from non-social work backgrounds to provide foundational knowledge of social work concepts, methods, and practices. The course shall be conducted at the beginning of the programme or as prescribed by the University. Successful completion of the Bridge Course shall be mandatory for such students to ensure their readiness for the MSW programme. The detailed duration, credit structure,



evaluation pattern, and other operational guidelines of the Bridge Course shall be prescribed by the University from time to time.

Ord. – 13: Students shall be required to undertake field work in each semester of the MSW programme as an integral and compulsory component. The programme shall emphasize practical learning, professional skill development, community engagement, and field-based practice in accordance with the objectives of NEP 2020. Successful completion of field work, rural camp, internship, and other practice-based learning components carrying prescribed credits shall be mandatory for promotion and award of the degree, as prescribed by the University.

The University/Department may establish collaborations, Memoranda of Understanding (MoUs), or partnerships with reputed national and international NGOs, government agencies, and other organizations for internship, field work, research, and professional training opportunities.

Ord. – 14: Rural Camp shall be an integral and experiential component of the MSW programme. Students shall be required to reside in a rural community for a specified period to understand its social, economic, and cultural conditions. During the rural camp, students shall undertake activities such as community surveys, awareness programmes, and participation in developmental initiatives in collaboration with local institutions. Active participation in and successful completion of the rural camp shall be mandatory, as prescribed by the University.

Ord. – 15: Research Work Components In the third semester, students shall be required to prepare and submit a research proposal, review of literature, and tools for data collection as part of their research work. This component shall be compulsory and shall be evaluated as per the guidelines of the University.

Ord. – 16: Research Dissertation Submission Students shall be required to complete and submit the research dissertation/project in the fourth semester. Submission of the dissertation and successful completion of viva voce shall be mandatory for the award of the MSW degree.



1st Year:

Entry 1: A candidate seeking admission to the first year of the Master of Social Work (MSW) programme shall have successfully completed a Bachelor's Degree (3 Years/Six Semesters) in any discipline from a recognized university and shall meet the entrance requirements, availability of seats, and admission regulations of Birsa Munda Tribal University (BMTU). Admission to the MSW programme shall be based on the evaluation of the academic record and other criteria as prescribed by the University.

Exit 1: (Post Graduate Diploma): A Post Graduate Diploma shall be awarded to a student who exits at the end of the first year (two semesters) after successfully earning a minimum of 44 credits. Such students shall be permitted to re-enter the programme within a period of three years and complete the degree requirements within the stipulated maximum period of Seven years from the date of initial admission, in accordance with NEP 2020 guidelines.

2nd Year:

Entry 2 (Lateral Entry): A candidate seeking admission to the second year (third semester) of the Master of Social Work (MSW) programme shall have successfully completed the first year (two semesters) of the MSW programme from a recognized university. Alternatively, candidates holding a Bachelor of Social Work (BSW) degree or an equivalent qualification shall be eligible for lateral entry to the second year, subject to the rules and regulations of the University. Admission shall be subject to the fulfilment of eligibility criteria, entrance requirements, availability of seats, and admission regulations of Birsa Munda Tribal University (BMTU).

Exit 2 (MSW Degree): Upon successful completion of the second year (four semesters) of the Master of Social Work (MSW) programme and earning the prescribed number of credits as specified by the University, the student shall be awarded the Master of Social Work (MSW) degree. The student shall be required to fulfil all academic requirements, including course work, field work, and research components, as prescribed under the programme.

Sr. No.	Exit Level	Description
1	Post Graduate Diploma	A Post Graduate Diploma shall be awarded when a student exits after completion of Semester 1 and Semester 2 with a minimum



		of 44 credits, along with successful completion of the prescribed 8 credits of Field Work Practicum and related practice-based learning components, as prescribed by the University.
2	MSW Degree	Master of Social Work (MSW) Degree shall be awarded when a student successfully completes Semester 1 to Semester 4 with the prescribed number of credits, including course work, field work, and research components as specified by the University.

Ord. – 17: A student shall be declared to have passed a theory course only if he/she secures a minimum of 40% marks separately in Continuous Comprehensive Evaluation (CCE) and Semester-End Examination (SEE). For Practicum, Field Work, Rural Camp, Internship, and Research Components, a student shall secure a minimum of 50% marks for passing. For the award of the Master of Social Work (M.S.W.) Degree, a student shall secure a minimum aggregate of 50% marks in the Programme. In case of failure in CCE and/or SEE, the candidate shall be required to reappear as indicated below:

CCE	SEE	Result	Require to Appear in Exam
Pass	Pass	Pass	N.A.
Pass	Fail	Fail	SEE Only
Fail	Pass	Fail	CCE Only
Fail	Fail	Fail	Both (CCE & SEE)

Ord. – 18: Every student admitted to the MSW Programme shall register on the Academic Bank of Credits (ABC) portal and obtain an ABC ID. Credits earned during the programme shall be deposited in the ABC account and may be transferred, accumulated, or redeemed as per UGC, NEP-2020, and University regulations. Credits earned through SWAYAM, MOOCs, or recognized Higher Education Institutions may be considered for credit transfer subject to University approval. Credits earned by a student who exits the programme after completion of the first year and is awarded a Post Graduate Diploma shall remain stored in the Academic Bank of Credits (ABC) and may be utilized upon re-entry into the programme within the prescribed period.



Ord. – 19: The University may redefined, amend or change the Ordinance, Regulations & Curriculum if found necessary from time to time.

Regulations:

R.1

The curriculum under NEP 2020 is designed to be student-centric in both teaching-learning and evaluation processes. The evaluation system shall consist of two components: Continuous and Comprehensive Evaluation (CCE) and the Semester-End Examination (SEE). The distribution of marks between CCE and SEE shall be in the ratio of 50:50, as per NEP 2020 guidelines. The faculty member teaching the course shall be responsible for conducting the Continuous and Comprehensive Evaluation (CCE) and shall ensure transparency and reliability in the evaluation process.

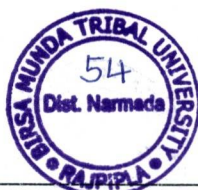
In each course, one credit shall carry 25 marks. Out of the total marks, 50% shall be assigned to Continuous and Comprehensive Evaluation (CCE) and the remaining 50% shall be assigned to the Semester-End Examination (SEE).

Sr. No.	Evaluation	6 Credit Subjects (Marks)	4 Credit Subjects (Marks)	2 Credit Subjects (Marks)
1.	CCE (50%)	75	50	25
2.	SEE (50%)	75	50	25
	Total	150	100	50

R. 2

Continuous and Comprehensive Evaluation (CCE): The Continuous and Comprehensive Evaluation (CCE) shall be carried out subject-wise by the concerned faculty member.

The mode of evaluation shall be determined by the faculty member teaching the course, in accordance with the guidelines of the University.



CCE for theory courses may include assignments, MCQ quizzes, seminars, reflective notes, class participation, case analysis and presentations, tutorials, and announced or surprise tests, or any combination thereof.

Students shall be required to submit their answer scripts, reports, and other components of internal evaluation within the stipulated time. Failure to do so may result in the evaluation not being considered.

CCE for practical/work-based engagement (PWE), including field work and laboratory work, shall include practical exercises, viva voce, simulation exercises, and related activities, as prescribed.

A component of CCE shall also include a Mid-Semester Examination, which shall be compulsory for all students.

The Mid-Semester Examination shall be conducted in a scheduled manner, and its duration shall be one hour.

Another part of CCE consists of Internal Examination, which is compulsory for all students. The duration of the Internal Examination shall be one hour for 2 Credits/25 marks and two hours for 4 Credits/50 marks.

R. 3

Semester End Evaluation (SEE): The Semester-End Evaluation (SEE) shall carry 50% of the total marks assigned to each course. The duration of the SEE shall be two hours for a four-credit course and one and a half hours for a two-credit course.

The Controller of Examination (CoE) shall conduct the SEE. The schedule for paper setting, examination, and evaluation shall be notified in advance by the University.

Supplementary (backlog) examinations shall be conducted twice a year, after the declaration of semester-end examination results.

Students shall be provided an opportunity to clear their backlog courses and avoid carrying them forward to subsequent semesters.



Appearance in all components of evaluation shall be mandatory, and no exemption shall be granted except under the following circumstances:

1. In case of inability to appear in the examination due to reasons considered genuine by the Controller of Examinations, in consultation with the Registrar/Vice-Chancellor.
2. In case of a medical emergency, a certificate from a registered medical practitioner must be submitted before the commencement of the examination. The competent authority shall take the final decision regarding the grant of exemption based on such recommendation.

R. 4

Eligibility Criteria to Appear in Semester-End Evaluation (SEE): To be eligible to appear for the SEE, a student shall fulfil the following conditions:

1. The student shall have a minimum of 75% attendance in all the courses taken together.
2. The student shall not have any disciplinary proceedings pending against him/her.
3. The student shall have no outstanding dues to the University/Institution.

R. 5

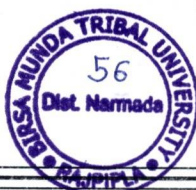
Practical Examination: Practical examinations, wherever applicable, shall be conducted at the end of each semester. Such examinations shall be conducted in accordance with the norms and guidelines prescribed by the University from time to time.

The practical examination shall include evaluation of field work, practical skills, and viva voce. The viva voce shall be conducted with the participation of an external examiner appointed by the University.

R. 6

Research Dissertation Work: The research dissertation and the supervisor shall be assigned to the student by the concerned Department/Institution well in advance.

The dissertation shall be evaluated by subject experts appointed by the University.



The maximum marks allotted for the dissertation shall be 150. The viva voce shall be conducted with the participation of an external examiner appointed by the University.

R. 7

Letter Grades and Grade Points

The Semester Grade Point Average (SGPA) shall be computed from the grades obtained by a student and shall serve as a measure of the student's performance in a given semester. The Cumulative Grade Point Average (CGPA) shall be based on the grades obtained in all courses undertaken by the student during the entire programme of study.

The grading system shall be aligned with the provisions of UGC, NEP-2020, and National Credit Framework (NCrF) guidelines as amended from time to time.

The grading system shall be based on a relative grading approach, wherein the performance of a student is evaluated in relation to the performance of other students in the class.

The University may also indicate the marks obtained by the students in each course and the weighted average of marks on the grade sheet for the benefit of the students.

Sr. No.	Letter Grade	Grade Point	Marks (In %)
1	O (Outstanding)	10	96.0-100
2	A+ (Excellent)	9	86.0-95.9
3	A (Very Good)	8	76.0-85.9
4	B+ (Good)	7	66.0-75.9
5	B (Above Average)	6	56.0- 65.9
6	C (Average)	5	46.0-55.9
7	P (Pass)	4	40.0-45.9
8	F (Fail)	0	Below 40.0
9	Ab (Absent)	0	Absent

Minimum Passing marks for each pattern of evaluation (Formative and summative):

Maximum Marks	Minimum Passing Marks
25	10
50	20



100	40
150	60

R. 8

Computation of SGPA and CGPA

The University Grants Commission (UGC) recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- The SGPA is the ratio of the sum of the product of the number of credits and the grade points obtained in all the courses taken by a student to the total number of credits of all the courses in that semester.

$$\text{SGPA (S}_i\text{)} = \sum(\text{C}_i \times \text{G}_i) / \sum \text{C}_i$$

Where:

- S_i = SGPA of the i th semester
- C_i = Number of credits of the i th course
- G_i = Grade point obtained in the i th course

Example for Computation of SGPA

Sem	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit x Grade)
I	Major (Core) Course 1	4	A	8	4 X 8 = 32
I	Major (Core) Course 2	4	B+	7	4 X 7 = 28
I	Major (Core) Course 3	4	B	6	4 X 6 = 24
I	Foundation Course 1	4	O	10	4 X 10 = 40
I	Foundation Course 2	2	C	5	2 X 5 = 10
I	Field Work Practicum Course 1	4	B	6	4 X 6 = 24
		22			158
SGPA: -					158/22 = 7.18

- The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \sum(\text{C}_i \times \text{S}_i) / \sum \text{C}_i$$

Where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.



Example for Computation of CGPA

Semester- 1	Semester- 2	Semester- 3	Semester- 4
Credit 22 SGPA 6.9	Credit 22 SGPA 7.8	Credit 22 SGPA 5.6	Credit 22 SGPA 6.0
CGPA = (22 x 6.9 + 22 x 7.8 + 22 x 5.6 + 22 x 6.0) / 88 = 6.58			

The SGPA and CGPA shall be rounded off to two decimal places and reported in the grade sheet. The grade sheet may be issued for each semester based on SGPA and CGPA and consolidated grade sheet indicating the performance in each semester.

R. 9

Percentage Calculation

The percentage shall be calculated as follows:

Percentage = Total Marks Obtained in all the semesters X 100 / Grand Total of Maximum Marks of all the semesters.

R. 10

Award of Class: A candidate who becomes eligible for the award of Master of Social Work (MSW) Degree shall be placed in one of the following classes based on aggregate marks obtained in all semesters:

Sr. No.	Range of Marks	Description / Class
1	$\geq 70\%$ and $\leq 100\%$	Distinction
2	$\geq 60\%$ and $< 70\%$	First Class
3	$\geq 50\%$ and $< 60\%$	Second Class
4	$\geq 40\%$ and $< 50\%$	Pass Class
5	$< 40\%$	FAIL

R. 11 A candidate who has failed in all the courses/papers of a semester shall be eligible to be promoted to the next semester up to the final semester of the programme. However, the result of the final semester shall not be declared and shall be kept withheld unless and until the candidate successfully clears all the courses/papers prescribed for the programme.