

બિરસા મુંડા ટ્રાયબલ યુનિવર્સિટી, રાજપીપલા જિ.નર્મદા
વોકેશનલ ટ્રેનિંગ સેન્ટર(વી.ટી.સી.), આર.ટી.ઓ. કચેરીની બાજુમાં, વાવડી રોડ, વાવડી-રાજપીપલા,
જિ.નર્મદા - ૩૯૩૧૪૫

ટેન્ડર નોટીસ નં.જા.ટ્રાય.યુનિ./નર્મદા/ક્રા.નં.૨૮૬/UMS/૫૬૧ થી ૫૬૫/૨૦૨૨

જાહેર નિવિદા

બિરસા મુંડા ટ્રાયબલ યુનિવર્સિટી, રાજપીપલા જિ.નર્મદા દ્વારા Tender for
"Development, Customization, Implementation and Maintenance of Web based
ERP/University Integrated Management System (UIMS)" at Birsa Munda Tribal
University, Rajpipla " ની સેવા મેળવવા એજન્સી પસંદગી કરવા નીચે મુજબની વિગતે
ઓનલાઇન ટેન્ડર મંગાવવામાં આવે છે. રસ ધરાવતાં ઇજારદારશ્રીઓ/એજન્સીઓએ
www.nprocure.com અને <http://bmtu.ac.in/> પરથી વધુ માહિતી મેળવવા જણાવવામાં આવે
છે.

1	Bid Document Downloading Start Date	:	9-03-2022 at 12:00 hours
2	Pre bid Meeting	:	14-03-2021 at 1:00 PM at Brisa Munda Tribal University, Rajpipla
3	Bid Document Downloading End Date	:	23-03-2022 at 18:00 hours
4	Last Date & Time for Receipt (Submission) of Bids in Physical	:	29-03-2022 at 18:00 Hours
5	Date of Opening of Technical Bid (Stage-I)	:	30-03-2022 at 12:00 Hours
6	Date of Technical bid Presentation (Stage-II)	:	Presentation to be made by qualified Bidders in Stage-I of Technical Bid (Date and Venue to be informed later)
7	Bid Validity Period	:	180 days from opening of price bid
8	Opening of Financial Bids of Technically qualified Bidders	:	To be opened for those Bidders who qualify as per laid down parameters in Technical Bid Stage-I and Stage- II- (Date and time to be informed later)
9	Submission of certain documents, etc.	:	Submission of EMD, Tender fee and other Documents before date 29/03/2022 at 18:00 hours in the office of the Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State (proposal should be submitted through RPAD /SPEEDPOST only)

ઉપરોક્ત વિગતો ધ્યાને લઈ લાયક એજન્સીઓએ સુચનાનુસાર ટેન્ડર રજુ કરવા વિનંતી.

સ્થળ : રાજપીપલા
તા.: ૦૫/૦૩/૨૦૨૨

કા.કુલસચિવ
બિરસા મુંડા ટ્રાયબલ યુનિવર્સિટી
રાજપીપલા

Tender Notice No.: BMTU/NARMADA/286/UMS/561 to 565/2022

“Tender for “Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS)” at Birsa Munda Tribal University, Rajpipla

Dated: 05/03/2022

**The Registrar
Birsa Munda Tribal University,
Vocational Training centre (V.T.C.),
Near R.T.O Office, Vavdi road, Rajpipla,
Narmada-393145
Tel: 9409117925,
Email: info.bmtu@gmail.com**

BIRSA MUNDA TRIBAL UNIVERSITY,
RAJPIPLA
Vocational Training centre (V.T.C.), Near R.T.O Office, Vavdi road,
Rajpipla, Narmada-393145

Tender (TENDER)Index

for Tender Form

S. No.	Items	:	Details
1.	TENDER Notice No.	:	<i>BMTU/NARMADA/286/UMS/561 to 565/2022</i> Dated: 05/03/2022
2.	Name of work	:	Tender for “ Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS) ” for Birsa Munda Tribal University, Rajpipla, Vocational Training centre (V.T.C.), Near R.T.O Office, Vavdi road, Rajpipla, Narmada-393145.
3	Period of completion	:	3 years
4	Bidding Type	:	Open
5	Bid Call (Nos.)	:	1
6	Joint Venture / Consortium	:	Not Allowed
Amount Details			
7	Bid Document Fee	:	Rs.5,000/- (Rupees Five Thousand Only) in form of Demand Draft
8	Bid Document Fee Payable to	:	Registrar, Birsa Munda Tribal University’ payable at Rajpipla. The DD of tender fee should be in the name of bidder only
9	Earnest Money Deposit (EMD)	:	Rs. 20,000/- (Rupees Twenty Thousand only) in form of Demand Draft.
10	EMD in favour of	:	Registrar, Birsa Munda Tribal University’ payable at Rajpipla. The DD of tender fee should be in the name of bidder only
Tender Dates			
11	Bid Document Downloading Start Date	:	9-03-2022 at 12:00 hours
12	Pre bid Meeting	:	14-03-2021 at 1:00 PM at Brisa Munda Tribal University, Rajpipla
13	Bid Document Downloading End Date	:	23-03-2022 at 18:00 hours

14	Last Date & Time for Receipt (Submission) of Bids in Physical	: 29-03-2022 at 18:00 Hours
15	Date of Opening of Technical Bid (Stage-I)	: 30-03-2022 at 12:00 Hours
16	Date of Technical bid Presentation (Stage-II)	: Presentation to be made by qualified Bidders in Stage-I of Technical Bid (Date and Venue to be informed later)
17	Bid Validity Period	: 180 days from opening of price bid
18	Opening of Financial Bids of Technically qualified Bidders	: To be opened for those Bidders who qualify as per laid down parameters in Technical Bid Stage-I and Stage- II- (Date and time to be informed later)
19	Submission of certain documents, etc.	: Submission of EMD, Tender fee and other Documents before date 29/03/2022 at 18:00 hours in the office of the Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State (proposal should be submitted through RPAD /SPEEDPOST only)
20	Remarks	: Bidder shall submit their financial bid in electronic format on nprocure website, after digitally signing the same. Offers which are not digitally signed will not be accepted. No financial bid in physical form will be accepted and any such bid received will be outright rejected.
21	Phone	: 9409117925
22	E-mail	: Info.bmtu@gmail.com
23	Officer Inviting Bids	: Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State
24	Bid Opening Authority	: Registrar, Birsa Munda Tribal University, Vocational Training centre (V.T.C.),Near R.T.O Office, Vavdi road, Rajpipla, Dist:Narmada-393145, Gujarat State

Vendors are requested to read the complete tender documents before submission of Bids.

The parties must submit the response both in hard copy and two soft copies on CD /Pen-drive in sealed envelope through registered post or speed post addressed to **The Registrar, Birsa Munda Tribal University, Rajpipla, Vocational Training centre (V.T.C.), Near R.T.O Office, Vavdi road, Rajpipla, Narmada-393145** . So, as to reach us on or before the mentioned date and time of submission.

The envelope containing the Tender response should be super scribed with the title **Tender for “Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS)”**.

General Terms and Conditions

- (1) Bidders can download the tender document free of cost from the website of nprocure
- (2) Bidders have to submit Price bid in Electronic form only on nprocure website till the Last Date & time for submission as mentioned in Bid.
- (3) Financial bid in physical form will not be accepted in any case.
- (4) Any bid not accompanied by the Tender fee and EMD shall be summarily rejected by the BMTU as non responsive.
- (5) Free vender training camp will be organized every Saturday between 4.00 to 5.00 PM at (n) Code Solutions – A Division of GNFC Ltd. Bidders are requested to take benefit of the same.
- (6) Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of license certifying Authority of India or can contact (n) Code Solutions – A division of GNFC Ltd., who are licensed Certifying Authority by Govt. of India.
- (7) All bids should be digitally signed, for details regarding digital signature certificate related training involved, the below mentioned address may be contacted:

**(n) Code Solutions
(A Division of GNFC Ltd.)**

**14th Floor, Tower
One, Road 5C, Zone 5,
Gujarat International Finance Tech City (GIFT
City) Gandhinagar - 382 355.
Gujarat, India.
Contact No : (079) 66743289 / 311
Email : dcsales@ncode.in
Website: www.nprocure.com**

Other Terms and Conditions are as per the detailed tender documents

**BIRSA MUNDA TRIBAL UNIVERSITY,
RAJJIPLA**

Vocational Training centre (V.T.C.), Near
R.T.O Office, Vavdi road, Rajjipla, Narmada-
393145

Tender

Tribal Development Department, Government of Gujarat has been mandated to assist in implementation of the Chief Minister's Ten Point Program (Vanbandhu Kalyan Yojana-VKY) for development of ST areas. VKY aims to bridge the gaps between ITDP areas. This is a major outcome-oriented initiative, which aims to focus at the individual family and the ITDP areas, launching of result-oriented initiatives, involvement of local people in planning and monitoring of various interventions launched for the benefit of ST families and forging strong convergence with other implementing Departments of the Government.

Birsa Munda Tribal University established at Rajjipla, Dist. Narmada on the 1st April 2017 by Tribal Development Department, Gujarat state, Gandhinagar. University office and administrative proceedings also started on October-2017.

Birsa Munda Tribal University, Rajjipla invites Tender (Tender) for **“Tender for Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS)”** from leading, reputed, professionally & financially sound and duly registered companies /agencies / organizations (preferably Government/ State Organization or Central/ State PSU's or Reputed IT Companies) which have required experience in relevant and similar execution for Development, Supply, Implementation, and Maintenance of complete University Management solutions in the University.

Procedure for submission of Tender: Vendors proposing to submit Tender, kindly visit University website and www.bmtu.ac.in or www.nprocure.com for downloading full document of Tender including details of Scope of Work and the desired prerequisites. Any amendment/ updates to the Tender or its Terms & Conditions will be uploaded on official website of the University and n-procure. The Tender be submitted in the prescribed format along with all supporting documents in compliance with the requirements of Tender. The companies/ firms/ organizations will be short listed after detailed presentations by them before the designated Committee. The date for presentation shall be intimated later on via mail to Bidders who qualify as per laid down parameters in Technical Bid Stage-I

An authorized representatives of the firm shall sign the Technical & Financial bids. The bidder should sign each page of the application/tender. The authorization shall be in the form of a legally enforceable written power of attorney executed on non-judicial stamp paper of appropriate value duly notarized and shall be submitted along with bid.

Tender may be sent in triplicate in a sealed envelope duly super scribed. **“Tender for Development, Supply, Implementation and Maintenance of University Integrated Management Software System”** in Birsa Munda Tribal University, Rajpipla either by registered post or speed post addressed to the **Registrar, Birsa Munda Tribal University, Rajpipla**, Vocational Training centre (V.T.C.), Near R.T.O Office, Vavdi road, Rajpipla, Narmada-393145. The University reserves the right to accept or reject any or all the Tenders at any stage of the process or any of the terms without assigning any reason. No correspondence in this regard shall be entertained.

**Registrar
Birsa Munda Tribal University,
Rajpipla**

**BIRSA MUNDA TRIBAL UNIVERSITY,
RAJPIPLA**
Vocational Training centre (V.T.C.), Near
R.T.O Office, Vavdi road, Rajpipla, Narmada-
393145

Chapters

SI. No.	Particulars	Page No.
1.	About BMTU	8
2.	Scope of Work	9
3.	Guiding Principles	10
4.	Eligibility Criteria/ Pre-Qualification	11
5.	Tender Submission	17
6.	Bid Evaluation process	17
7.	Annexure – A Checklist for response submission	18
8.	Tender response form	19
9.	Annexure – B	20
10.	Annexure - C	21
11.	Annexure – D- Tentative scope of work	22
12	SPECIAL TERMS AND CONDITIONS OF CONTRACT	42
12	All Annexures	49

**BIRSA MUNDA TRIBAL UNIVERSITY,
RAJPIPLA**
Vocational Training centre (V.T.C.), Near
R.T.O Office, Vavdi road, Rajpipla,
Narmada-393145

1. ABOUT Birsa Munda Tribal University, Rajpipla (BMTU):

Birsa Munda Tribal University established at Rajpipla, Dist. Narmada on the 1st April 2017 by Tribal Development Department, Gujarat state, Gandhinagar. University office and administrative proceedings also started on October-2017.

The prime objectives of the university are following:

1. To provide avenues of Higher Education and Research facilities primarily for the tribal population of the state of Gujarat,
2. To develop different patterns of teaching for certificate or diploma courses undergraduate and post-graduate courses and at doctoral level and to maintain a high standard of education and its applications;
3. To establish centre of excellence or independent research centre(s) museums etc, to impart the knowledge of tribal tradition, tribal art and culture, tribal language: to promote traditional food live stocks dairy developments, organic farming Forestry, ecology environmental science Eco-tourism, agriculture, farming, minor forest produce, Ayurvedic traditional medicines marketing business management and forest related and other skills of various Tribes including primitive tribes in Gujarat
4. To formulate tribal centric development models; publish reports and monographs; to organize conferences, seminars, etc. on issues relating to tribes; to provide inputs with regard to policy matters in different spheres to the state government;
5. To take appropriate measures for promoting innovations in teaching learning processes in inter disciplinary studies and research
6. To establish close linkage with the industry to make teaching, research, Entrepreneurship and training at the University relevant to the needs of the society at National and global levels
7. To collaborate with National and international universities or organizations, especially for undertaking cultural studies and research on tribal communities;

2. Broad Scope of Work

- i.** Vice-Chancellor's Secretariat Management System
- ii.** Admission Management System (Birsa Munda Tribal University, Rajpipla Entrance Test-BMTUET)
- iii.** Examination Management System and its Linking with National Academic Depository
- iv.** Student Life Cycle Management
- v.** Choice Based Credit System
- vi.** Finance, Accounting and Auditing Management System
- vii.** Budget Management System
- viii.** Departmental Activities Management System
- ix.** Off Site Campuses Management System
- x.** Planning, Development and Project
- xi.** Purchase and Inventory Management
- xii.** HR and Establishment
- xiii.** File Tracking and Document Management
- xiv.** Legal Cases and RTI Management
- xv.** Hostel Management System
- xvi.** Course and Curricula Management
- xvii.** Research and Scholar Tracking System
- xviii.** Attendance Monitoring System (Student+ Employee-Teaching/Non-Teaching)
- xix.** Students Welfare Management System
- xx.** Alumni Management System
- xxi.** Information Management System
- xxii.** Sports Board Management System/ Cultural Committee
- xxiii.** Assets (Movable and Immovable) Management System
- xxiv.** Library Administration System
- xxv.** Academic Management System (Office of DAA etc.)
- xxvi.** Office Management System (Pro-Vic-Chancellor/Dean/Proctor/DSW/Head etc)
- xxvii.** University Works Department (UWD), Electric and Water Supply (EWS) and Sanitary & Support Services (SSS) Management System.
- xxviii.** Guest House management system
- xxix.** Online hosting of Lectures/ Seminars/ Teaching/ Learning materials
- xxx.** Residential Accommodation Management
- xxxi.** Website and web portal
- xxxii.** Quality Management System/NAAC/NIRF/IQAC
- xxxiii.** Transport Management
- xxxiv.** Functioning of Specific Cells (Sexual Harassment Cell/ST-ST Cell/ GRC etc)
- xxxv.** Any other function of the University not covered above.
- xxxvi.** Maintenance of the all above system for 3 years after commencement of work

Tentative scope of work is attached at **Annexure-D**.

3. Guiding Principles

BMTU being an institution which has created and adopted best practices across its organizational operations, expects all its partners also to follow the same. In view of this, BMTU has framed the following guiding principles to be adhered to by interested participants. The best practices may be more than what are specified below:

- The proposed solution must be based on Service Oriented Architecture (SOA) principles and must adhere to a SOA based integration model across various applications of the IT portfolio.
- The proposed solution should be an Integrated, Scalable, Modular User-friendly, and Highly Available.
- The proposed solution must implement a multi-level security across various tiers and software layers of the IT platform.
- Best practices from the industry must be implemented across the tiers and layers of the proposed solution and across various phases of the software development life cycle.

3.1 Software Support and Maintenance Practices

Software development, support and maintenance for a period of Three years post go-live of the software platform is mandatory and part of the scope of work of the proposed program however additional period can be given to selected agency on mutual agreement basis. and Development of software and required to depute 2 technical officer at BMTU office for day to day supervision of UMS system and data entry. The selected bidder must ensure that the technology / platform of the proposed software (application and system included) be of the latest version as published by the OEM (where applicable) and made available at no extra cost to the University. Development of software and maintenance shall be done at BMTU premises and provide 2 full time experts at BMTU, Rajpipla Office upto completion of the project i.e. 3 years

3.2 Software Licensing

The University would require various software licenses (OEM or otherwise) to be made available for use enterprise wide and not be restricted to the number of users, devices, or membership. The University would prefer a CPU/core-based licensing that it could use to scale further while not being constrained with the number of users or devices.

3.3 Setup and Commissioning

Installation, Setup and Commissioning of the system to host the software servers along with the portfolio applications will be part of the scope of work. Ensure that all non- functional requirements are catered to and will be part of the design and the proposed solution. The server infrastructure and connectivity requirements along with the data center details will be provided by BMTU to the selected bidder for configuration.

3.4 Documentation

Providing all design, documents, user, and operational manual.

4. Eligibility Criteria/Prequalification

The bidder must possess the requisite experience, strength, and capabilities for providing the services necessary to meet the requirements, as described in the Tender document. The bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the IT applications, systems and support services sought by BMTU. The bids must be complete in all respect and should cover the entire scope of work as stipulated in the Tender document. The invitation to bid is open to all bidders who qualify the eligibility criteria as given below. Eligibility criteria are mandatory and any deviation in the same will attract bid disqualification.

Sr. No.	Criteria	Document to be provided
i.	The bidder should be a company registered under any Government bodies or MSME	Valid Copy of Certificate
ii.	The bidder must have successfully implemented at least three similar University Management System in University/Govt. institute of repute having at least 5000 student's registration.	Documentary proof from earlier institute/university where the similar types of project was completed. List of successfully completed projects indicating cost, customer name & address. The proof should be applicable to the responder only and not for its sister-concern or subsidiary or parent company.

iv.	The bidder should have positive net worth and an annual turnover of more than INR 25 Lakh or above for the any three years from Last six year (due to COVID-19) i.e. 2015-16, 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21	Practicing Chartered Accountant Certificate for Net worth and Copy of the audited balance sheet of the company for any three year from Last six year (due to COVID-19) i.e. 2015-16, 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21
v.	The Bidder should not be under a Declaration of Ineligibility or black listed with any of the Government/ Public sector unit Agencies	Self-Declaration from Authorized Signatory of the Bidder
vi.	The responder shall be the single point of contact for BMTU and shall be solely responsible for all the warranties, upgrades and guarantees etc. Offered by the OEM etc. An undertaking to this effect should be submitted	Self-certification
vii.	Having minimum manpower strength of 25.	List of employees
viii.	Having at least 06 years' experience of handling big project of software development & implementation for Educational projects only	Substantiating documents
ix.	Having Set-up/ Office in Gujarat	Address
x.	Able to provide total integration & solution	Self-certification
xi.	Agreeable to sign Service Level Agreement (SLA) documents	Draft undertaking

A. EVALUATION CRITERIA FOR TECHNICAL BID (STAGE-I)

In the Technical Bid (Stage-I), Bidders will be evaluated by BMTU in the following manner:

1. The minimum eligibility criteria prescribed in clause 4 will be scrutinized for determining the Bidders' eligibility for consideration.
2. The Bidders qualifying the criteria as set out in the clause 4 will be evaluated by scoring method on the basis of details furnished by them as shown in table-2 below:

Table-2

Sr no	Evaluation Criteria	Total Marks	Details	Marks
1	The bidder or each member in case of a consortium should have positive net worth and an annual turnover of more than INR 25 Lakh or above for the any three years from Last six year (due to COVID-19) i.e. 2015-16, 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21	20	25 lakhs	15
			More than 1000 lakhs	20
2	Having minimum manpower strength of 25.	20	Having minimum 25 Nos. of Employees	15
			More than 25 nos. of Employees	20
3	Having at least 06 years' experience of handling big project of software development & implementation	20	Having 6 years of experience	15
			More than 6 year of experience	20
	Total	60		60
Technical Stage-II				
1.	Presentation	40	-	40

1. In order to be eligible for the next stage of Technical Bid. i.e. Technical Bid Stage-II, a Bidder must secure at least fifty (50%) percent marks in aggregate in evaluation in Technical Stage-I as per Table -2 given above. There is no minimum mandatory marks requirement for any of the sections of the table -2 and the marks obtained in these sections will be added in the total marks.
2. The total marks obtained in Technical Bid Stage-I shall have 50% weightage in the overall score.

Marking Scheme for Presentation of the Bidder

B. PRESENTATION AND ITS EVALUATION CRITERIA (TECHNICAL BID STAGE-II)

Participation in Presentation

1. All the Bidders who secure overall 50% (fifty percent) marks in evaluation of Technical Bid (Stage-I) as will qualify for further evaluation in Technical Bid Stage-II. Bidders thus qualifying for Technical Bid (Stage-II) will be invited to make a presentation of the approach method.
2. Along with Proposal, a multi-media presentation is expected from the Bidders. The

Bidders shall be required to make presentations of 30 to 40 minutes duration duly supported required data etc. The Bidders will present their conceptual understanding of the project in the form of a proposal/ design scheme along with their vision

3. The date and venue of such presentation will be informed to the bidders who qualify the technical stage-I.

Please take note that all expenditure incurred by the bidder as part of the presentation shall be borne by the bidders.

Documents to be submitted for Presentation (Technical Bid Stage-II)

- A. The bidder will submit the following documents at the time of presentation:
- B. A Detailed Report (bound in A-4 pages, along with a soft copy) containing bidder's visualization of the project, proposal including features relevant to scheme to explain concepts and innovations, diagram of designed general functional arrangements showing inter-linkage/ distribution of activities at different levels. The bidder shall also submit soft copy of the presentation.

Criteria for Evaluation by the BMTU (Technical Stage-II):

The presentations by eligible Bidder will be assessed by BMTU. Each presentation by Bidders will be judged by BMTU based on laid down criteria and marks will be allotted accordingly

The total marks obtained in Technical Bid Stage-II shall have 30% weightage in the overall score.

C.FINANCIAL BID EVALUATION

The Bidder will submit his Financial Bid (through online mode only) quoting a lump sum fee in the pro-forma based on the Terms of Reference detailed in this document.

1. Opening of Financial Bid

The Financial Bid of only those Bidders will be opened who qualify as per the above laid down evaluation criteria in both Technical Bid Stage-I and Technical Bid Stage-II. The Financial Bid will have 20% weightage in the overall evaluation. Bidders will be informed about the date and time of opening of Financial Bid. They may like to be present on such date and time.

2. Financial Scores

The lowest Financial Bid (FM) will be given a Financial Score (SF) of 100 points. The financial

score (SF) of other financial bids given by Bidders will be computed as per the following formula:

$$\mathbf{SF = 100 \times FM / FO}$$

Where,

FM= Lowest Financial Bid,

FO= Financial Bids of other

Bidders, SF= Financial Score

The following example is included for clarification. Suppose 3 proposals are opened for Financial Bid which gave Rs. 120 (Bidder A), Rs. 100 (Bidder B) and Rs. 110 (Bidder C) as Financial Bid amounts. The proposals will thus be scored as under:

Proposal	Evaluated cost
A	Rs.120
B	Rs.100
C	Rs.110

Financial Scores of all the qualified Bidders eligible will be calculated in the following

$$\text{manner: A: } 100 \times 100 / 120 = 83.33$$

$$\text{B: } 100 \times 100 / 100 = 100$$

$$\text{C: } 100 \times 100 / 110 = 90.90$$

B. OVERALL EVALUATION FOR SELECTION OF PMC

The final evaluation will consist of summation from the 3 components, i.e. (A) Technical Bid Stage-I, (B) Technical Bid Stage-II and the (C) Financial Bid combining to a total of Marks i.e. A+B+C

1. In the final score, 50% weightage will be given for marks achieved in Technical Bid Stage- I (component A), 30% weightage will be given for marks achieved in Technical Bid Stage- II (component B) and 20% weightage will be given for marks achieved in Financial Bid (component C).

2. On the basis of the combined weighted score for Technical Bid Stage-I & II and Financial Bid, the qualified Bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of Technical Bid Stage-I & II and Financial Bid will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract.
3. In case more than 1 (One) Bidder has identical highest marks in the overall evaluation then the Bidder scoring higher marks in Technical Bid will be recommended for Award of work.
4. Following is an example of the procedure to be followed.

Suppose, 3 proposals, A, B & C were received. The qualified Bidders were awarded (75 and 70), (80 and 85) and (70 and 90) marks respectively for Technical Bid Stage-I and Technical Bid Stage-II. All the 3 proposals were, therefore, found technically suitable and their financial proposals were opened after notifying the date and time of financial bid opening of the qualified Bidders. Suppose their financial bid scores are 83, 100 and 91 respectively. The combined evaluation, thereafter, will be as under:

Bidders	Marks (Technical Bid Stage-I)	Marks (Technical Bid Stage-II)	Score (Financial Bid)	Total Marks	Rank
A	$75 \times 0.50 =$ 37.5	$70 \times 0.30 =$ 21.0	$83 \times 0.20 =$ 16.6	75.1	H 3
B	$80 \times 0.50 =$ 40.0	$85 \times 0.30 =$ 25.5	100×0.20 =20.0	85.5	H 1
C	$70 \times 0.50 =$ 35.0	$90 \times 0.30 =$ 27.0	$91 \times 0.20 =$ 18.2	80.2	H 2

The above three proposals in the combined technical and financial evaluation are ranked as under:

Proposal A: 75.1 points.

Proposal B: 85.5 points

Proposal C: 80.2 points.

Proposal B, therefore, will be declared as winner of the selection procedure and recommended for negotiations/approval, to the competent authority.

5. Tender Submission

Bidders may download the Tender documents from the BMTU website or n-procure and must be submitted on or before **23/03/2022 up to 06:00 PM** through registered post or speed post.

6. Bid Evaluation process

All responses including the proposed solution(s) received by BMTU shall be evaluated by an Evaluation Committee duly constituted by BMTU, on the basis of eligibility criteria mentioned in this document.

BMTU shall be at liberty to reject any response received from any company or consortium for the Tender in reply of notice inviting Tender

**Registrar
Birsa Munda Tribal University,
Rajpipla**

Annexure “A”

7. Annexure

7.1. Annexure A- Checklist for response submission

The following checklist must be filled in and submitted with the response.

Description	Response	If yes, mention page no.
Have you provided the Tender Response containing the details mentioned in the document?	Yes/No	
Have you provided the documentation proof of being a company registered under Government bodies or MSME company?	Yes/No	
Have you submitted the undertaking pertaining to the single point of contact?	Yes/No	
Have you attached documents pertaining to similar experience?	Yes/No	
Have you attached the documents pertaining to 6 years of company's incorporation?	Yes/No	
Have you attached audited balance sheets for last three years	Yes/No	

7.2. Tender response form
(To be submitted with Tender response)

Note: Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the authenticity and correctness of the information.

S. No.	Description	Details (To be filled in by the responder to the Tender)
i.	Name of the Company	
ii.	Official address	
iii.	Phone No. and Fax No.	
iv.	Corporate Headquarters Address	
v.	Phone No. and Fax No.	
vi.	E-Mail address of contact person	
vii.	Web Site Address	
viii.	Details of Company's Registration (Please enclose attested copies)	
ix.	Name of Registration Authority	
x.	Registration Number and Year of Registration	
xi.	Product/ Service For which Registered with validity period	
xii.	GST registration No.	
xiii.	Service Tax Registration No.	
xiv.	Permanent Account Number (PAN)	
xv.	Whether the company complies with the Requirement under the Contract Labour (Regulation and Abolition) Act	
xvi.	Name of Bankers along with Branch (as appearing in MICR Cheque) & Account	
xvii.	Name of the Authorized Signatory, who is authorized to respond to the Tender	
xviii.	Other documents provided	

7.3 Annexure “B”

The following notes offer guidance to proposing responder in the form of a model outline for their response document. All the headings indicated below must be addressed in the sequence shown, providing as much relevant detail as possible. (Conformance to this outline will assist the subsequent evaluation and selection activities, and any variations should be documented).

Additional headings and information may be provided by the proposing responder where they are required to include additional details or explanations.

Description of the proposing responder:

- I.** Specifically include legal status, ownership, and the name of the person within the company who is responsible for this project.
- II.** The proposing responder’s general understanding of the project requirements and the proposed total solution.
- III.** The main features of the proposed solution and any areas of financial operational, development risks that are perceived.
- IV.** Upgrade and technology refresh strategy for the proposed software platform.
- V.** Describe the strategy suggested for future upgrade of the supplied equipment and / or products and any impact this strategy may have on operation etc.
- VI.** Scope of work compliance as per the document

7.4. Annexure “C”

UNDERTAKING

(To be submitted by the responder on the responder’s letter head)

I/We hereby undertake that I/We have studied and understood the Tender document completely.

I/We hereby undertake that I/We understand that the Section Scope of Work and Requirement of this Tender is indicative only and not exhaustive in any manner and that the final scope of work and technical specification will be decided by BMTU at their discretion.

I/We hereby undertake that I/We understand that the BMTU reserves the right to finalize the scope of work and requirements at its discretion, which may be based on my/or proposed solution and/or any other responder’s proposed solution and/or as decided by the BMTU. I/We hereby declare that I/We shall not be having any claim and/or right for the said usage. I/We hereby undertake to provide the requisite OEM authorization as and when required and/or asked for by BMTU, as per the solution and/or requirements, as decided by BMTU at their discretion.

I/We hereby undertake that I/We hereby undertake that I/We understand that the BMTU reserves the right to float a separate tender for the scope of work and requirements as mentioned above of this Tender irrespective of the outcome of this Tender. I/We understand that in such a case I/We shall bid separately for that tender and in no case our response to this Tender shall be deemed as a bid for the said tender.

I/We hereby undertake that the BMTU reserves the right to short list responder(s) for further *tendering of this* Tender and in case of my/our response being rejected I/We shall have no claim of any short in the further tendering process. Further BMTU shall be at liberty to allow any company to respond in the tender process at the stage for “Request for Proposal” irrespective of the fact that the company allowed has participated in the Tender or not and I/We shall have no claim of any sort on such process.

I/We hereby undertake that we shall comply with the scope of work and requirements and there are no deviations of any manner in this regard from my/our side.

I/We hereby undertake that in case my/our response to this Tender is short listed I/We agree to bid for the further tender as and when asked for by BMTU based on the terms and conditions and technical specifications and scope of work as finalized and decided by the BMTU at their discretion.

I/We undertake to be the single point of contact for BMTU and shall be solely responsible for all warranties, upgrades, and guarantees etc. offered by the OEM, and system integration and facilities management and for the entire scope of work and requirements as per the service levels defined in the subsequent tender document.

I/ We here by affirm that our response is valid for a period of 180 days from the date of tender submission.

Annexure “D”

Sr. No.	Modules	Sub Modules	Features
1.	Counselling & Student Master Data Creation	Counselling	➤ Pre-Admission Enquiry
		➤ Student Application Data (Online/Offline)	
		➤ Student Counselling Based on Rank	
		➤ Verification of Admission Criteria	
		➤ Application of Programme/Batch based on the choices given by the student	
		➤ Hostel Allocation	
		➤ Up gradation of student in case of vacancy in the higher branch	
		➤ On-line seat status display	
		➤ Integrated Fees Collection	
		Student Master Data Creation	➤ Admission letter generation with student's photograph Up- gradation/Import of Short-listed student data into database along with
			➤ Branch Awarded
			➤ Personal Details
			➤ Qualification
			➤ Category (General/SC/ST etc.).
			➤ Student Master Data
			➤ Hostel Management
➤ Room and Exam Centre Management			
➤ Formation of Programs/Branch/Section/Sub-Section			
➤ Enrolment Number Generation			
2.	Student Information System	SIS – Student Database Management	➤ Department wise Elective/free Elective Offering.
			➤ Elective/free elective choice collection from student.
			➤ Faculty Subject Choice with rooms, day & time preference.
			➤ Teacher Load Distribution.
			➤ Registration Slip Printing.
			➤ Add/Drop Regular/Back Paper Subject
			➤ Student Attendance.
			➤ Time table Generation.
			➤ Student in or Out Details
			➤ Student Disciplinary Records.
			➤ Student Module: Student data upload

			for UG/PG/Ph. D programmes Merit preparation module for UG/PG/PhD admissions
			➤ Student name-photograph & profile reading through OCR/online Qualification, address, local and Student Roll number generation
			➤ Course Registration Address change / Duplicate I-Card request, generate Name / Data / Branch change/ correct request maintenance Course completion/ Bonafide/ Character
			➤ Request create and maintain Scholarship management - type, source, target, duration Scholarship start date / end date amount
			➤ Linkage of scholarship with fee Student statistics Girls/Boys/ Category Ratio etc.
			➤ Student address label for sending letters to parents
			➤ Student feedback management
			➤ Student misbehavior / Ragging records / Corrective action Email / SMS notification of misbehavior / achievements / General Information Maintain all type of records of student for their performance whether it
			➤ Alumni module View and edit current profile and the name of the organization where he/she is working
			➤ View current standing and degree information
			➤ View archived data from previous years for UIMS and discussions with teachers and current students
			➤ Alerts and emails regarding events, functions, and placement Data visualization & statistics of past students
3.	Student Fees Management	Fees Management	➤ Dynamic Fees Heads
			➤ Multiple Currency Supports
			➤ Fees Structure.
			➤ Academic wise / Program Wise Fees
			➤ Individual Fees Structure and also Quota Wise.
			➤ Fees Waiver or Fees Discount
			➤ Special Approval in case of Delay in

			<ul style="list-style-type: none"> Payment ➤ Fees Collection. ➤ Cash ➤ Bank /Cheque/Draft/ECS. ➤ Online Payment Gateway ➤ Fine Collection. ➤ Fees Refund or Fees Settlement. ➤ Payment List or Due List. ➤ Student Fees transfer. ➤ Various MIS related Reports. ➤ Integration with Finance Module.
4.	Examination Modules	Examination.	<ul style="list-style-type: none"> ➤ Question Paper Setting ➤ Date Sheet Generation. ➤ Setting Plan ➤ Invigilation Duty with Faculty load distribution/No duty request/Time Preference. ➤ Attendance / Absentee list generation ➤ Marks Entry System by faculty Member with approval from HOD ➤ Result Entry System and Processing ➤ Percentile ➤ Grading System ➤ CGPA or SGPA ➤ Tabulation of Grade Sheet. ➤ Printing of Grade Sheet, Marks Sheets, Transcript and Various MIS reports. ➤ Published of Results in the Web Kiosk after approval. ➤ Faculty can enter internal and external marks of allotted subjects as coordinator/teacher coordinator/teacher ➤ Faculty can enter internal/external marks of back papers as allocated Editing of marks can be done before locking Print and Save option to become active only upon locking Backlog record of each student to be maintained Branch-wise/Semester- wise result generation ➤ Facility for conducting online and written sub module may System should generate DMC/CGPA/SGPA records of individual student and statistical reports of overall results semester wise, branch wise, batch wise, year in spread sheet, and graphical form Student can fill form

			<p>to appear in a particular or all subjects</p> <ul style="list-style-type: none"> ➤ Faculty/student/parent can view result/placement details of the students if given authority by the management Examination related information – date sheet, change in exam date, result declaration through e-notice, email, SMS channels System to generate topper details, scholarship holder records, gold medal list details, best project
5.	Student Feedback	Feedback / Reaction Survey	<ul style="list-style-type: none"> ➤ Event declaration with IP based Security
			<ul style="list-style-type: none"> ➤ Type / sub type question preparation with weight age filtration of abusive words
			<ul style="list-style-type: none"> ➤ Feedback collection through web kiosk with approval processing, publishing & analysis of MIS(Optional)
6.	Training & Placement	Training Placement	<ul style="list-style-type: none"> ➤ Student academic data to be obtained from database Student to enter other data like class x, xii, training details, projects done
			<ul style="list-style-type: none"> ➤ Student can register and select companies online
			<ul style="list-style-type: none"> ➤ Placement calendar
			<ul style="list-style-type: none"> ➤ Maintaining corporate recruitment
			<ul style="list-style-type: none"> ➤ Managing various placement events
			<ul style="list-style-type: none"> ➤ Checking selection criteria
			<ul style="list-style-type: none"> ➤ Web enrolment for placement event
			<ul style="list-style-type: none"> ➤ Maintain Campus requirement
7.	Alumni	Alumni	<ul style="list-style-type: none"> ➤ Maintaining the alumni database- contact details work details
			<ul style="list-style-type: none"> ➤ Mailing facility - institute to alumni, alumni to alumni secured web access (approval based)
			<ul style="list-style-type: none"> ➤ Graffiti wall - Alumni Forum
			<ul style="list-style-type: none"> ➤ News event
			<ul style="list-style-type: none"> ➤ Search engine (Optional) & Online Registration
8.	Student & Employee portal	Student	<ul style="list-style-type: none"> ➤ Personal Information-view/edit
			<ul style="list-style-type: none"> ➤ Academic information
			<ul style="list-style-type: none"> ➤ Pre- registration/registration- record subject choice
			<ul style="list-style-type: none"> ➤ Class time table
			<ul style="list-style-type: none"> ➤ Class attendance
			<ul style="list-style-type: none"> ➤ Class test / mid semester test marks details

			<ul style="list-style-type: none"> ➤ Exam date sheet with seating plan ➤ Marks obtain CGPA/SGPA details ➤ Disciplinary records ➤ Fees details which include ➤ Fees/fine payment, dues details ➤ Debit / credit advice
		Employee	<ul style="list-style-type: none"> ➤ Personal information ➤ Contact information view/edit ➤ Leave and salary records ➤ Debit/. credit advice ➤ Income tax declaration and deduction ➤ Workflow for (leave/ LTA/medical/ advance/ no dues ➤ Subject/room/day/time preference for time table ➤ Time table entire (employee wise) ➤ Day/time preference/ no dues request for invigilator duty ➤ Employee wise data sheet/ invigilator duty ➤ View seating plan ➤ Marks entry of class test/mid semester test ➤ Grade calculation ➤ Booking/cancellation of room for special activity/extra class ➤ View result of student recreation survey (Self) ➤ Administration user option ➤ Student information ➤ Employee information ➤ Security information
9.	HRMS	HRM & Payroll	<ul style="list-style-type: none"> ➤ Recruitment –Teaching/ Non-Teaching Online ➤ Online job Application ➤ Archiving of all employee data ➤ Employee Database. ➤ Personal Information ➤ Professional Membership Information ➤ Dependent Details ➤ List Journals/ Publications/ Conference/ Seminar etc. ➤ Salary/ Perks/ reimbursement Details ➤ Promotion /Increment ➤ Visiting Professor or Guest Faculty Details ➤ Leave Management

			➤ Salary Computation and generation of salary bills and pay slip
			➤ Arrear Calculation and Generation of Arrear reports.
			➤ Generation of TDS and income Tax Statement
			➤ Advance/Loan Payment/recovery
			➤ Income Tax Calculation.
			➤ Setup, add, edit, update detailed employee information Employee I-Card generation
			➤ LTC Management Personal file management along Qualifications / achievements as acquired from time-to-Time
			➤ House allotment management including record
			➤ Keeping Handling estate maintenance related complaints
			➤ Notices / Circulars management - information dissemination through email and SMS channel to different levels of employees according to requirement To All or in Group Password protected view, save and print by each employee his/her salary statement Present & Past leave balance, loan history, loan status, pension, CPF and all other allowances / deductions status.
			➤ Employee can view the APAR as per decisions of administration
			➤ View of Government orders / Circulars as received/made by GA section CPDA utilization status advance
			➤ Time table Administrative duties assigned
			➤ Activities organized Seminar, Conference Workshop attended
			➤ Publications Research Project, Consultancy
			➤ File management/letter movement and its tracking system by the employee/faculty
			➤ Trace/ tracking of reimbursements / indents and advances by employee/faculty to facilitate purchase/different activities for institutional /department /research.

			<ul style="list-style-type: none"> ➤ Online purchasing procedure particularly approval and submission of quotations
			<ul style="list-style-type: none"> ➤ Management Personal file management along with qualifications / achievements as acquired from time-to-time.
10.	➤ E-processing & Digital Approval		
11.	RTI/ Court Case monitorin g system		<ul style="list-style-type: none"> ➤ RTI/case registration like case no, year, individual/ department name, legal notice receipt etc.
			<ul style="list-style-type: none"> ➤ Pending cases of all department pertaining to various courts
			<ul style="list-style-type: none"> ➤ (CAT/lower court/high court/ Supreme Court)
			<ul style="list-style-type: none"> ➤ Disposed cases of all department pertaining to various courts (CAT/ lower court/ high court/ Supreme Court) Individual/ department wise case history
			<ul style="list-style-type: none"> ➤ Alert for next hearing
			<ul style="list-style-type: none"> ➤ Queries using date of hearing
			<ul style="list-style-type: none"> ➤ View/print of case existing / historical
			<ul style="list-style-type: none"> ➤ Reports on pending cases as on date-category wise/department
			<ul style="list-style-type: none"> ➤ Information regarding dealing branch and officials
12.	Financial Accounting System		<ul style="list-style-type: none"> ➤ Chart of Accounts
			<ul style="list-style-type: none"> ➤ Financial Statement Groupings / Grouping of Chart of Accounts, Budget Allocation as on date Expenditure Statement, Unspent balance details
			<ul style="list-style-type: none"> ➤ Dynamic Sub Ledger
			<ul style="list-style-type: none"> ➤ Cheque Book Management including priority of cheques
			<ul style="list-style-type: none"> ➤ User Defined Voucher Numbering Patterns
			<ul style="list-style-type: none"> ➤ Voucher configuration for designing vouchers
			<ul style="list-style-type: none"> ➤ Cash Receipts and Payments
			<ul style="list-style-type: none"> ➤ Bank Receipts and Payments with Inter Bank Transaction option
			<ul style="list-style-type: none"> ➤ Journal Voucher
			<ul style="list-style-type: none"> ➤ Purchase Journal
			<ul style="list-style-type: none"> ➤ Subcontractor Journal (Optional)
			<ul style="list-style-type: none"> ➤ Dr./Cr. Note Voucher's, Book's,

			Ledger's, Trial Balances,
			➤ Bank Reconciliation
			➤ Ledger / Sub Ledger Credit Limit check
			➤ Budget Preparation on the basis of previous year expenditure with %increase and new services
			➤ TDS Deducted v/s Deposited
			➤ Bill Passing with Age Report (Optional)
			➤ Automated year end entry passing (Optional)
			➤ Various MIS Reports
			➤ Project / Grant Management.
			➤ Payroll Management Finance Rules to be implemented as per latest GFR Finance period creation and maintenance
			➤ Investments by Institute in Term Deposits Generation of all kinds of reports required by the section including CAG Statutory requirements like TDS for goods and services
			➤ Transfer of money to respective project heads /departments/ indentors Consultancy Work
			➤ Payment received and distribution employees Number of pay scales – Grade Pay wise/designation wise / employee wise salary structure Quarter accommodation deduction of license fee
			➤ <u>Conveyance Allowance Processing</u> of salary according to defined days of a month on which employee salary is claimed for preparation of salary of the employee
			➤ Facility of full attendance transfer to mark present for entire month initially and update leaves / make employee absent later to reduce data entry effort Category/department /employee wise salary processing taking into account consideration components – allowances and deductions creation, HRA, CPF,
			➤ Extra CPF, CPDA payment, LTC/ other reimbursement etc. Medical Allowance / Reimbursement

			<ul style="list-style-type: none"> ➤ CPDA management Earned Leave Encashment Calculation and historical record
			<ul style="list-style-type: none"> ➤ Salary slips generation Salary report generation month wise posting on individual e-mails, year wise Posting of salary details into Bank Processing of DA, other arrears Contingent Bill for Leave Encashment, Other Payments
			<ul style="list-style-type: none"> ➤ Loan structure, application & sanction of loan / guarantors, instalments Income Tax Management – income tax slabs / surcharge, IT Rules till a specified date.
			<ul style="list-style-type: none"> ➤ Calculate the recovery amount on the Loan amount taken / instalments for every month.
			<ul style="list-style-type: none"> ➤ Maintain a NPS Personal Ledger for an Employee Calculate interest amount on the accumulated CPF: quarterly, semi-annually, and annually. Monthly and yearly report of NPS collection and deposit with PFRDA for each individual Employee
			<ul style="list-style-type: none"> ➤ Student fees management Read student data Fee set up for Course wise fees details Payment of fees for each course Set different types of categories to be associated with student fees Student fees can be set with different categories and different number of students
			<ul style="list-style-type: none"> ➤ Define „n“ number of fee heads and fee components in the institute like, college head, transport head, hostel head Add and collect full/ partial fee during student registration and Admission
			<ul style="list-style-type: none"> ➤ View, edit, update, cancel student fees and related information Receive student fee dynamically at the time of receiving fee Facility of receiving fee through payment gateway into institute’s account
			<ul style="list-style-type: none"> ➤ View received fee and fee transactions Send information to student and his parent of cancellation of fee through email and SMS channel

			Provides student ledger report Provides transaction reports and details.
			➤ View for all session fee together and gives option to receive fee from there.
			➤ Functionality to add additional fee, for fine or any other amount type.
			➤ Facility to refund some or all amount and can also close student fee account.
			➤ Provides reports to view student fees.
			➤ Define fee structure at course level, branch level, batch level and semester level.
			➤ Define fee concessions for academic performances.
			➤ Define fee concessions for different categories of students like SC/ST/OBC/DASA
			➤ Define fine for any activity in the institute e.g., ragging, indiscipline. Maintain fee and fine record paid and due for a student Cancel fee receipts Issued
			➤ Sponsored Projects and consultancy Project /Consultancy proposal/ approval Receiving of approved projectproposal
			➤ Management of fund sanction, allocation & expenditure, and UC Details for each individual project
			➤ Project wise PI/Co-PI details
			➤ Finance Accounting This Package is not required as part of University Management System. University is using Tally for this. However, as per details given above and below it should be possible to import any required data into Tally using CSV format. Further, reports and data as needed by Tally should be possible to print and convert into CSV/PDF format.
			➤ Accounting Reports Account head / Sub head report Challan / DD / Cash book / Bank book / Transfer / Contra report Outstanding report Income tax details Request amount Trial balance Report

			<ul style="list-style-type: none"> ➤ Fund utilization report TDS certificate search Yearly budget Fee and fine collection for every semester: branch wise, course wise. Fee and fine collection between any 2 dates. Fee and fine collection due. List of concessions available. Fee and finereceipts.
			<ul style="list-style-type: none"> ➤ Students details their outstanding scholarship amount and amount released data
13.	VC/Pro-VC /Director/ Registrar/ Dean/HOD Office Management		<ul style="list-style-type: none"> ➤ Dash Board separate for each category
			<ul style="list-style-type: none"> ➤ File Movement
			<ul style="list-style-type: none"> ➤ File Tracking
			<ul style="list-style-type: none"> ➤ Meeting Management
			<ul style="list-style-type: none"> ➤ Conferences/Seminars/Workshops/ Training Programme management
			<ul style="list-style-type: none"> ➤ Senate / BOG agenda/minutes uploading and circulation
			<ul style="list-style-type: none"> ➤ View / Print of current / minutes of Senate / BOG / Finance Committee agenda/minutes uploading
			<ul style="list-style-type: none"> ➤ View / Print of current / minutes of Finance Committee
			<ul style="list-style-type: none"> ➤ Office Record Keeping, Work assignment, Progress monitoring
			<ul style="list-style-type: none"> ➤ Dynamic Website, Automatic updation of information
			<ul style="list-style-type: none"> ➤ File management/letter movement and its tracking system by the employee/faculty
			<ul style="list-style-type: none"> ➤ Trace/tracking of reimbursements/indents and advances by employee/faculty to facilitate purchase/different activities for institutional /department /research.
			<ul style="list-style-type: none"> ➤ Online invigilation duties to faculty members.
			<ul style="list-style-type: none"> ➤ Online purchasing procedure particularly approval and submission of quotations
			<ul style="list-style-type: none"> ➤ Online availability of student and alumni record of the department.
	<ul style="list-style-type: none"> ➤ Online availability of Faculty & Staff of the department 		
	<ul style="list-style-type: none"> ➤ List of students registered on the basis of subjects. 		

			<ul style="list-style-type: none"> ➤ List of students eligible to write end semester examination.
			<ul style="list-style-type: none"> ➤ List of students appearing in supplementary examination.
			<ul style="list-style-type: none"> ➤ Course file management, Assignment records, student feedback, course web page management.
			<ul style="list-style-type: none"> ➤ Lab record management, stock book, purchase comparative, purchase order.
			<ul style="list-style-type: none"> ➤ Meetings & Minutes of various Academic Committees (DUGC, DMPC, DDPC etc.)
			<ul style="list-style-type: none"> ➤ Online availability of Faculty & Staff of the department List of students registered on the basis of subjects.
			<ul style="list-style-type: none"> ➤ Online invigilation duties to faculty members.
			<ul style="list-style-type: none"> ➤ List of students eligible to write end semester examination. List of students appearing in supplementary examination. The information under the Integrated Institute Management System [IIMS] pertaining to the Department fulfils departmental objective & requirements. Course file management, Assignment records, student feedback, course web page management. Lab record management, stock book, purchase comparative, purchase order. Meetings & Minutes of various Academic Committees (BOS/BOE/URDC/CRDC/School Boards etc.)
			<ul style="list-style-type: none"> ➤ Ability to create mailing groups of employees of students as per group/ elective/ Insurance Management Facility of login from institute's public portal into the system for limited access for viewing above as per policy of the institute
			<ul style="list-style-type: none"> ➤ Student Management Dashboard, including ability to view Admission and Current Registration Status,
			<ul style="list-style-type: none"> ➤ Academic Records, Historical Records (for verification purpose), Student's Personal Database, Report of

			indiscipline and proctorial action against the student.
14.	Academic module		➤ Provision of Subject allotment and faculty by concerned HOD Faculty may take theory / practical / project / Thesis
			➤ Concerned HOD can allow failed students to sit in Mid- Term Examination as allowed by Dean (Acad.)
			➤ Provision to Faculty to enter student's attendance – access through login
			➤ Provision for reminding faculty to fill attendance through HOD via email
			➤ Attendance visible to administration, faculty, student, and parent modules
			➤ Short attendance notices through e-notice/email/SMS to subject teacher, HOD, Dean (Acad.), Academic Officers, controller of examination, professor-in-charge, chairperson, coordinator, student, parent on a selectable frequency such as monthly/before mid-term examinations/end- of- semester Attendance information dissemination to students/parents through Email/SMSchannel
			➤ Student Database
			➤ Student Registration
			➤ Student Program and Course Registration
			➤ Faculty Database
			➤ Faculty Assignment to courses
			➤ Syllabus creation
			➤ Pre-examination functionality
			➤ Schedule of Mid Semester, Main or End Semester, Supplementary, Special Supplementary and Summer Semester Examinations
➤ Receiving of question papers for the Mid Semester, Main or End Semester, Supplementary, Special Supplementary and Summer Semester Examinations from the different departments.			

			Invigilator, Hall management, Seating Arrangement, Hall ticket printing.
			➤ Online attendance management for the registered students in a semester.
			➤ Multiple eligibility checks for example attendance, valid registration etc. of students for appearing in examination
			➤ Generation of attendance list of students and invigilators for examination.
			➤ Conduct of Examination- record keeping of Student Attendance during examination Invigilator attendance during examination
			➤ Answer-sheet distribution during examination
			➤ Answer sheet distribution and return
		Learning Triggers	➤ The software should facilitate student learning through online downloading-uploading of assignments/study material. There should be provision to create a learning plan (based on the syllabus) and link learning resources with it.
		Parents Module	➤ Parents can view attendance via Internet in the Parent's Button on IIMS
15.	Fixed Assets Modules	Assets	➤ Addition of Fixed Assets
			➤ Value addition to existing assets
			➤ Fixed Assets Register
			➤ Allocation/Re-allocation of fixed assets
			➤ Assets Transfer
			➤ Assets Insurance details /AMC
			➤ Depreciation/Sales of Scrap or assets
			➤ Depreciation Calculation.
16.	Purchase/ Receiving/ Inventory		➤ Raising of Purchase requisition
			➤ Store indent generation
			➤ Placing of Enquiry to various parties
			➤ Comparative statement generation.
			➤ Purchase order through approved quotation
			➤ Amendment of approved purchase order
			➤ Goods received and material Inspection
			➤ Purchase return

		<ul style="list-style-type: none"> ➤ Bill Passing with FAS Integration ➤ Material issue / receipts ➤ Material Transfer in/out to other stores/Location ➤ Physical stock verification and adjustment voucher ➤ Item's repair ➤ Store valuation on weighted average methodology. ➤ Store's transaction detail ➤ Classification and stocking ➤ Maintenance of consumables/ assets ➤ Automatic updation of stocks on purchase and distribution ➤ Stock on hand-department wise / Stock verification details Purchase order generation and Records Vendor List ➤ AMC maintenance for different equipment's in different departments Stores audit Gate pass generation and record ➤ Category /sub category Item search
17.	Transport	<ul style="list-style-type: none"> ➤ Institute/Vendor- Vehicle Management ➤ Vehicle Master Database ➤ Route Management ➤ Pick & Drop Points ➤ Student Seat Allotment ➤ Vehicle Log Book Management ➤ Vehicle Maintenance ➤ Vehicle details ➤ Vehicle maintenance details Vehicle running history ➤ Driver information ➤ Distance covered ➤ Details of last purchase and last service ➤ Repairing agency and date/cost ➤ Issue and use details / Fuel log book ➤ Price and payment of fuel consumption-monthly, quarterly, yearly ➤ Contractor management ➤ Insurance information ➤ Online requisition and duty assignment ➤ Fitness of vehicles

18.	Hostel		➤ Hostel admission
			➤ Room search / Room allocation / Room discontinuation / Room transfer
			➤ Room occupancy record keeping, Mess Bill Management
			➤ Visitor log book, Security guard details / duty etc.
19.	System administrator rights		➤ Restriction of unauthorized access to various modules of the software
			➤ System administrator can only access all the modules of the software
			➤ System administrator can create, update, edit, view, and remove any users
			➤ System administrator can update functionality security System administrator can
			➤ change any user id and password Create login accounts and permissions. Setup /edit employee and student information
			➤ Generate notices/circulars
			➤ View all reports, records, results for employee and students Document
			➤ Management as to search on any given keyword that could be name, employee id, roll no., role and also month wise, year wise etc. and show in formatted form on the screen. It should be possible to generate printout and save searched data in file form. Similar restricted facility should be possible for every user of the system.
			➤ Overall administrative control over all Modules
			➤ Top authority page to maintain information related to student/employee mass mailing (e-mail) facility
20.	Security management		➤ Security Agency name and Details/Contacts
			➤ Contract Period
			➤ All security guards' name/ designation, personal details, address, phone number / duty hours / duty location / Date of duty / Nature of duty / Off days

21.	Guest/Faculty house management		<ul style="list-style-type: none"> ➤ Room type ➤ Room search / Booking ➤ Occupancy Record Management Check in date / Check out date Guest contract details, email Guest report monthly. ➤ Guest report daily ➤ Reservation master ➤ Room/ Food Billing, Mode of payment, Service Tax Guest House Inventory Management, Kitchen Inventory Management

THE BMTU'S RIGHT TO VARY SCOPE OF CONTRACT AT THE TIME OF AWARD

1. The BMTU may at any time, by a written order given to the Bidder make change which include inclusion or exclusion work within the general scope of contract.
2. If any such change causes an increase or decrease in the cost of, or the time required for, the Bidder performance of any part of the work under the Contract whether changed or not changed by the order, an equitable adjustment shall be made in the Contract Price or schedule of implementation, or both, and the Contract, shall, accordingly be amended. Any claims by the Bidder for adjustment under this Para must be asserted within thirty (30) days from the date of the Bidder receipt of the BMTU changed order.

THE BMTU'S RIGHTS TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

1. Notwithstanding anything contained in this tender, BMTU reserves the right to accept or reject any Bid and to annul the Bidding Process and reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment and without assigning any reasons thereof.
2. BMTU reserves the right to reject any Bid and appropriate the EMD if at any time, a material misrepresentation is made or uncovered or
 - a. The Bidder does not provide, within the time specified by BMTU, the supplemental information sought by BMTU for evaluation of the Bid. Such misrepresentation/improper response shall lead to the disqualification of the Bidder. If such disqualification/ rejection occurs after the Bids have been opened and the Preferred Bidder gets disqualified/rejected, then BMTU reserves the right to:
 1. Consider the remaining Bidders for further evaluation and award or
 2. Take any such measure as may be deemed fit in the sole discretion of BMTU, including annulment of the Bidding Process.
3. BMTU reserves the right to verify all statements, information and documents submitted by the Bidder in response to the tender or the Bidding Documents and the Bidder shall, when so required by BMTU, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification by BMTU shall not relieve the Bidder of its obligations or liabilities

hereunder nor will it affect any rights of BMTU there under. A Bidder is eligible to submit only one Bid.

NOTIFICATION OF AWARD & SIGNING OF CONTRACT

Prior to expiry of the period of Bid validity, the BMTU will notify the successful Bidder in writing that its Bid has been accepted and send the successful Bidder the Contract Form. within 15 days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the BMTU. If the successful Bidder thus selected fails to sign the contract as stipulated, the BMTU reserves the right to negotiate with and offer the contract to H2 bidder as per the scoring pattern described in this Bid.

PERFORMANCE GUARANTEE

1. The contract performance guarantee has to be submitted within 15 days of receipt of contract form. The performance guarantee shall be 5% of the Total Accepted Tender Value. The performance guarantee can be in the form of bank guarantee issued from nationalized bank, which shall be valid for duration of 1 year beyond the expiry of contract period.
2. If the successful Bidder fails to remit the performance guarantee, the EMD remitted by him will be forfeited by the BMTU and his bid will be held void.
3. Upon the successful Bidder's furnishing of performance guarantee and signing of contractual documents, the BMTU will promptly notify all Short-listed Bidders and will refund their EMD.
4. The Performance Guarantee of the successful Bidder shall be refunded within two months from the expiry of the contract period and on satisfaction of the BMTU for execution of the work/settlement of disputes, if any.

PAYMENT TERMS

Appropriate proportion of the Total Accepted Tender Value, due to the Bidder on completion of work under this Tender, shall be payable to the Bidder as per the payment schedule given at Annexure – 3. All the payments shall be released on certification of satisfactory completion of work from the BMTU. The payment will be released after deduction of penalty, if any.

PENALTY

The BMTU will levy a maximum of 10% penalty of the Total Accepted Tender Value of the services to be provided by the Bidder in case the Bidder fails to provide the services

specified by the BMTU in the pre-confirmed time schedule. The quantum of penalty shall be decided by the BMTU and it shall be binding and final. On the Bidder failing to rectify the faults, the BMTU may get them attended/rectified by any other agency at the risk and cost of the Bidder and the same will be recovered from the Bidder. The BMTU shall terminate the contract on evidence of persistent non-performance by the Bidder by giving 7 days notice;

PATENT RIGHTS

The Bidder shall indemnify the BMTU against all third-party claims of infringement of patent, trademark/copyright arising from the use of services or any part thereof.

SPECIAL TERMS AND CONDITIONS OF CONTRACT

CONTRACT PERIOD

This service of the agency shall commence from the date of signing of the Agreement and shall continue for a period of 36 months. This service shall be reviewed by the BMTU at the end of 36 months. The contract may be extended for further period as may be mutually decided. The terms and conditions for extension of the contract may be negotiated.

BIDDER'S OBLIGATION

1. The Bidder shall appoint, an authorized person as “Coordinator –Bidder” to co-ordinate with the BMTU in all matters related to Bidder for the successful implementation and operation of the project and to be responsible for all necessary exchange of information.
2. The Bidder shall provide all assistance to the BMTU representative/s as they may reasonably require for the performance of their duties and services.
3. The Bidder shall appoint, supervise, monitor and control the activities of suppliers under their respective agreements as may be necessary.
4. The Bidder shall be responsible for all statutory obligations/ liabilities like Salary, ESI, PF, etc. as per Labour Laws for the manpower employed for BMTU projects.

The bidder shall submit the list of its team members to be deployed for the project at the time of entering into agreement with BMTU. During the contract period bidder shall take prior permission from BMTU to change any team member from the approved list

ARTICLE - 3 BMTU'S OBLIGATION

1. Grant in a timely manner all such approvals, permissions and authorizations which the Bidder may require or is obliged to seek from, in connection with implementation of the project and the performance of the Bidder obligations.
2. BMTU shall release the funds in a timely manner, after satisfying itself of all the project-related, statutory and accounting aspects, so as to enable the agency to satisfactorily implement the project and perform its obligations.
3. The BMTU shall appoint an authorized person as ‘Coordinator – BMTU’ to coordinate with the Bidder in all matters related to BMTU for the successful implementation of the project and to be responsible for all necessary exchange of information required.

LIQUIDATED DAMAGES

In the event of failure of the Bidders to secure acceptance by the BMTU, before the commencement date as prescribed by the BMTU, the BMTU reserves the option to recover from the Bidder as liquidated damages and not by way of penalty, 10% of Total Accepted Tender Value of the Service to be rendered for the period after the said commencement date, until acceptance without prejudice to other remedies under the contract.

TERMINATION OF THE CONTRACT

The BMTU will have the right to cancel the contract if the Bidder commits breach of any or all conditions of the contract. Breach of Contract includes, but not limited to, the following

1. It is found that the schedule of implementation of the project is not being adhered to.
2. The Bidder stops work and such stoppage has not been realized by the BMTU.
3. The Bidder may become bankrupt or goes into liquidation other than for project or amalgamation.
4. The BMTU gives notice to correct a particular defect/irregularity and the Bidder fails to correct such defects/irregularity within a reasonable period of time determined by the BMTU.

If the contract is terminated by the BMTU, unilaterally, the BMTU will pay to the Agency remaining amount, if any, for the payment for service charges for the period for which the service has been rendered and all other claims through mutually agreeable settlement.

“NO CLAIM” CERTIFICATE

The Bidder shall not be entitled to make any claim, whatsoever, against the BMTU, under or by virtue of or arising out of this Contract, nor shall the BMTU entertain or consider any such claim, if made by the Bidder and the Bidder shall have signed a “No Claim” Certificate in favour of the BMTU in such forms as shall be required by BMTU after the works are finally accepted.

SUSPENSION

The BMTU may, by a written notice of suspension to the Bidder, suspend the Contract if the Bidder fails to perform any of its obligations under this Contract (including the carrying out of the services) provided that such notice of suspension:

1. Shall specify the nature of the failure and

2. Shall request the Bidder to make good such failure within a specified period from the date of receipt of such notice of suspension by the Bidder.

DETAILS TO BE KEPT CONFIDENTIAL

The Bidder shall treat the details of the contract as private and confidential, save in so far as may be necessary for the purposes thereof, and shall not publish or disclose the same or any particulars thereof in any trade or technical paper or elsewhere without the previous consent in writing of the BMTU. If any dispute arises as to the necessity of any publication or disclosure for the purpose of the Contract the same shall be referred to the BMTU whose decision shall be final.

The Bidder or his representative should neither disclose the data of project nor sell the data or use it for commercial exploitation or research work without the written permission of the BMTU

ADDITIONAL AS WELL AS NEW REQUIREMENT

In course of the contract period, if requirement of different versions/ different applications evolve after the stake-holders have the first hand experience, the Agency / Service Provider would be bound to fulfill this requirement and would be paid separately for all such works not specified in this tender

FORCE MAJEURE

- a) For the purposes of this contract, "Force Majeure" means an event which is beyond the reasonable control of both parties and which makes parties' performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the party invoking Force Majeure to prevent), confiscation or any other action by government agencies.
- b) Force Majeure shall not include:
 - (i) any event which is caused by the negligence or intentional action of a party or such party's sub consultant, Architect or agents or employees, nor
 - (ii) any event which a diligent party could reasonably have been expected to both [a] take into account at the time of the conclusion of this contract and [b] avoid or overcome in the carrying out its obligations hereunder.
- c) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.
- d) Both parties have to keep a record of such conditions which delay the work and the time period for completion of the project will extend accordingly.
- e) No Breach of Contract :

The failure of a party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this contract in so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this contract

a) Measures to be taken :

A party affected by an event of Force Majeure shall take all reasonable measures to remove such party's inability to fulfill its obligations hereunder with minimum of delay.

A party affected by an event of Force Majeure shall notify the other party of such event as soon as possible and in any event not later than fourteen (14) days following the occurrence of such event providing evidence of the nature and cause of such event and shall similarly give notice of the restoration of normal conditions as soon possible.

The parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

b) Extension of Time as a result of Force Majeure :

Any period which a party shall pursuant to this contract complete any action or task shall be extended for a period equal to the time during which such party was unable to perform such action as a result of Force Majeure.

c) Consultation :

Not later than thirty (30) days after the award of work, as the result of an event of Force Majeure, have become unable to perform a material portion of the services, the parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances

**BIRSA MUNDA TRIBAL UNIVERSITY,
RAJPIPLA**

Vocational Training centre (V.T.C.), Near
R.T.O Office, Vavdi road, Rajpipla, Narmada-
393145

TECHNICAL BID PROFORMA

TENDER No.:	BMTU/NARMADA/286/UMS/561 to 565/2022, Dated: 05/03/2022	
Tender for “Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS)”		
1.	Name of the Organization	
2.	Head Office / Registered Office	
	Telephone No/mobile No.	
	Fax No.	
	Email	
	Web site (if any)	
	Date of Establishment	
	Branch Office in Gujarat	
	(Provide Complete Address)	
	Telephone No.	
	Fax No./Email	
3.	Name of Chief Executive Officer (CEO) with Designation	
	Telephone No./Mobile No.	
	Fax No./ Email	
4.	Name of Contact Person	
	Telephone No./Mobile No	
	Fax No./Email	
5.	Type of Organization	Certified Documents to be enclosed
a.	Private Limited Company	Memorandum of Article
b.	Public Limited Company	Certificate of Registration
c.	Public Sector	Trade License

6. Nature of Business (tick the relevant)					
Manufacturing		Service		Dealership	
Stockiest		Indian Agent		Indian Branch Office	
Others Pl. Specify					
7. Class / Type of Product / Materials Manufactured / Sold / Serviced/ Fabricated					
Scientific Equipment		Electronics		Lab Consumables & Chemicals	
Electrical Items		Computer Peripherals		Computers	
Laboratory Equipment's		Office Automation Product		Electrical Works	
Sport Materials		Water Coolers		Air-conditioners	
AV Equipment's		Boards		Other, please specify.....	
Audited Annual Turnover during last 3 years (Rs. In Lakhs) (enclose Chartered Accountant's certification & Income Tax Return Copy)					
Year		Rupees (in Lakhs)		Annexure (Number)	
2018-19					
2019-20					
2020-21					

8. Commercial Information (enclose Attested Copy wherever Applicable)			
Sl. No.	Information	Details	Annexure (Number)
a.	GST Registration Number		
b.	Excise Registration Number Trade / Factory License Number		
c.	PAN No.		
d.	Details of Registration Certificate		

	with DGS&D/NCCF			
e.	SSI/NSIC Certificate			
f.	Current dealership agreement with Principal Letter No. / Date / Valid up to.			
g.	Relevant IISI/ SO Certificate if any			
h.	<u>Bank Details:</u> Account No.			
i.	Name of Bank & Branch			
j.	IFSC Code			
k.	Details of Tender Fee	Amount:	DD Details:	Name of the issuing Bank & Branch
l.	Details of EMD	Amount:	DD Details:	Name of the issuing Bank & Branch
m.	Details of Previous Supply in Govt. Organizations/ Govt. Educational Institutions (Enclose Supply order & Performance report. If required enclose separatesheets)	Name of the organization	Item Supplied / Qty.	Total Value (Rs in lakhs)
I/ We hereby give an undertaking that the information provided are true to the best of my knowledge and belief. If anything found to be false at any stage my tender will be liable to be rejected and EMD amount will be forfeited.				
Signature of authorized representative:				
Date:				
9.	Note			
9.1.	Separate information sheet may be provided for item (s) in case space provided is not adequate.			
9.2.	Affidavit in the enclosed format on Non-Judicial stamp paper duly attested by Magistrate/Notary shall also be furnished by the bidder.			

Annexure-1

(Declaration IN REGARD TO STOP DEAL / BLACK LIST THERE OF)

Sub: Declaration in regard to Stop Deal / Black List thereof.

Ref: BMTU's Tender Notification No. *BMTU/NARMADA/286/UMS/561 to 565/2022*, Dt: 05/03/2022

I _____ / We _____
_____ authorized
signatory _____ of M/S _____
_____ hereby
declare that M/S _____ is not stop
deal/blacklisted by any Central/State Government PSU / Govt. Company or by any
Central/State Government Department in India.

Seal of Organization

Signature

Date:

(For and on behalf of Name and Designation with Seal)

ANNEXURE – 2
DETAILS OF TECHNICALLY QUALIFIED PERSONNEL IN THE FIRM

S.No.	Name	Qualification	Designation	Details of Experience	Remarks	CV page NO.

Signature of Bidder

ANNEXURE –3

Payment Schedule

1. Bidder shall submit invoice to **BMTU**. Each invoice shall be fully itemized, sufficiently detailed and include appropriate substantiation of each transaction to enable **BMTU** readily identify and validate the services provided.
2. Invoices shall be due and payable 30 days after receipt of a valid invoice by **BMTU**.
3. **Taxes**-All invoices stated in Indian Rupees will be submitted with Taxes applicable as a separate line item.

The Payment shall be determined by a milestone-based approach as under:

SCHEDULE OF PAYMENTS

Sr No	Stage	Description	Percentage of Total fees
1	Stage I	On Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS) and successfully running ERP	40%
2	Stage II	On running of successfully Web based ERP/University Integrated Management System (UIMS) and maintenance During maintenance period of three years and satisfactory as per tender conditions : 60% (20% release in every year of completion of providing service (i.e. 5.00% every quarterly wise))	60%

ANNEXURE -4

FINANCIAL BID FORMAT

(Please note that Financial Bid shall be submitted online through nprocure only)

Tender Notice No. :

To:
**The Registrar,
Birsa Munda Tribal University,
Vocational Training centre (V.T.C.),
Near R.T.O Office, Vavdi road,
Rajpipla, Narmada-393145**

Sir:

I/We hereby bid for providing the services for “**Selection Of Agency For Development, Customization, Implementation and Maintenance of Web based ERP/University Integrated Management System (UIMS)**” at Birsa Munda Tribal University, Rajpipla” as per the terms of reference given in this tender Document of the BMTU, Rajpipla. The rates are quoted in the prescribed format given below:

Sr No	Component Particulars		
		Fees in Rupees (in figures)*	Fees in rupees (in words) *
1	Counselling & Student Master Data Creation		
2	Student Information System		
3	Student Fees Management		
4	Examination Modules		
5	Student Feedback		
6	Training & Placement		
7	Alumni		
8	Student & Employee portal		
9	HRM & Payroll		

10	E-processing & Digital Approval		
11	RTI/ Court Case monitoring system		
12	Financial Accounting System		
13	VC/Pro-VC/Director/ Registrar/ Dean/HOD Office Management		
14	Academic Module		
15	Fixed Assets Modules		
16	Purchase/ Receiving/ Inventory		
17	Transport		
18	Hostel		
19	System administrator rights		
20	Security management		
21	Guest/Faculty house management		
TOTAL FEES IN RUPEES			

The rates indicated are exclusive of applicable taxes and are valid for the contract period. The applicable GST shall be paid at the time of payment.

Figures for all the items mentioned above will have to be filled by the bidder in Rupees, failing which the offer is liable to be considered as non-responsive

In the event of discrepancy in the financial quote between the words and the figures the financial quote indicated in words will be considered final.

Bidder has to fill all rates as per the components mentioned in the financial bid individually and the scope of the work of all components as per annexure D. However, BMTU reserves the rights to change or omit of the scope mentioned above

Signature of the Bidder with Seal